

# SINGLE HUNG WELDED SASH AND TOP GLASS MEASURING INSTRUCTIONS

PLEASE SELECT CORRECT SERIES:  8500 Series (Windows Manufactured January 1996 to present) (Includes 1250/8500/8540)

3500 Series (Windows Manufactured February 1998 to present) (Includes 3240/3250/TX3250/3500/3540)

**TO ORDER TOP FIXED GLASS PANEL:**

Measure and give the actual glass vision area only.

For Internal use Only: Replacement glass will be made 1" larger than vision area in width and height.

Glass Vision Area Width - \_\_\_\_\_

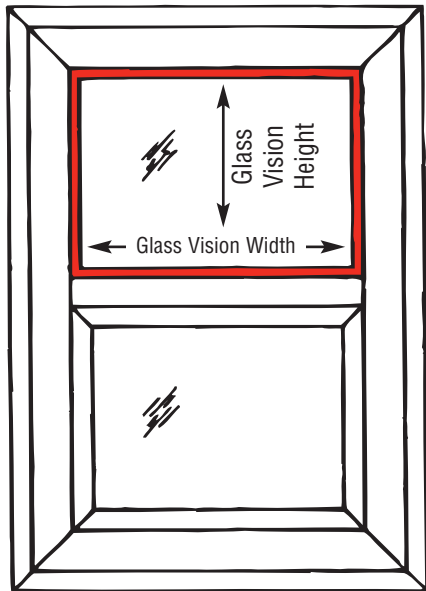
Glass Vision Area Height - \_\_\_\_\_

Color: White • Almond • Bronze

Grid Pattern (Internal Muntin Bars) - (Draw Grid Pattern in Area Provided)

- (Please circle style of Grid)
- Standard 5/8" Flat
- Optional 7/8" Flat
- Optional 7/8" Sculptured

- Glass Options:
- Standard Double Pane
  - Optional Low E



Draw Grids Here



**TO ORDER BOTTOM SASH OR BOTTOM GLASS:**

Sash Width Measurement (Measure tip to tip side of sash) \_\_\_\_\_

Sash Height Measurement (Please Exclude Tilt Latch) \_\_\_\_\_

MEASURE THE BOTTOM SASH AS PER THE INSTRUCTIONS.

Number of Locks: \_\_\_\_\_

Color: White • Almond • Bronze

Grid Pattern: (Internal Muntin Bars) -

(Draw Grid Pattern in Area Provided)

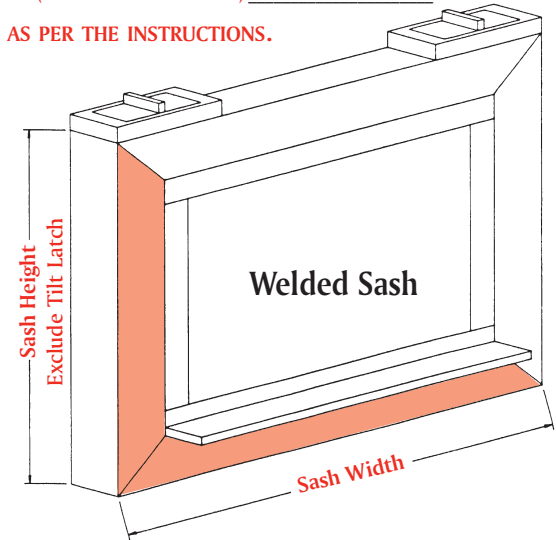
Draw Grids Here



(Please circle style of Grid)

- Standard 5/8" Flat
- Optional 7/8" Flat
- Optional 7/8" Sculptured

- Glass Options: Standard Double Pane  
Optional Low E



Warranty only covers the original purchaser of the product. Please include proof you are the original owner with a copy of closing papers or receipt of purchase.

**Discrepancies must be reported within 60 days.**

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Reason for Sash Replacement \_\_\_\_\_

Year Home Was Built \_\_\_\_\_ Year Home Was Purchased \_\_\_\_\_

For your convenience, pay by:

Credit Card # \_\_\_\_\_

Exp. Date \_\_\_\_\_



Check One:

- Send Replacement Top or Bottom Glass at no charge per warranty\*  
\*Add \$12.00 shipping & handling per glass panel and remember to please send sash measurements even if glass is required.
- Send complete replacement bottom sash at cost of \$46.00/sash

Complete sash offered in White and Almond only - BRONZE NOT AVAILABLE

\*Make check payable to MI Windows and Doors, Inc.

Customer Care  
1-800-949-3818

Send this form along with your payment to:

MI Windows and Doors, Inc.  
650 West Market Street • P.O. Box 370 • Gratz, PA 17030-0370  
ATTN: Customer Care

Initials: \_\_\_\_\_ Date: \_\_\_\_\_